

**MEETING MINUTES
VETERANS COMMISSION
June 8, 2016 - 4:00 PM
El Cajon City Hall – 5th Floor Conference Room
200 Civic Center Way, El Cajon, CA 92020**

CALL TO ORDER

Veterans Commission Chair Clark calls the meeting to order at 4:00 p.m.

PLEDGE OF ALLEGIANCE – OBSERVANCE OF A MOMENT OF SILENCE

ROLL CALL X Clark X Dano X Dunlap X Glover X Kagan

MINUTES

April 18, 2016 meeting minutes review, motion to approve carries unanimously.

AGENDA CHANGES

Motion by Chair Clark, seconded by Commissioner Dunlap, carries unanimously to add discussion regarding a letter to the Department of Housing to today's meeting agenda.

PUBLIC COMMENT/PRESENTATION

None

OLD ACTION ITEMS

1. **Veterans Homeless Ride-a-Long** – Sgt. Greg Robertsen (ECPD) provided information concerning the HOT (Homeless Outreach Team), its priorities and functions.
2. **Veteran of the Year Award (RSM Carson)** – Information, review of applications and request for Council Agenda inclusion / City Council approval of the establishment of the Veteran of the Year Award program for El Cajon.
3. **Prescott Promenade Veterans Memorial (Glover)** – Details of meeting between Mayor Pro-Tem Ambrose and Commissioner Glover regarding the proposal, design and establishment of a Veterans Memorial to be placed in the Prescott Promenade.
4. **Commission Role and Direction** – The roles and direction of the Veterans Commission was discussed including the potential HOT team ride-alongs, VSO connections, Homeless Standown participation and booth placement during car shows, concerts in the park, etc.

NEW ACTION ITEMS

1. **America on Main Street (Dano)** – Vice Chair Dano commented regarding the Veterans Commission booth and participation in AMS 2016.
2. **Flag Day Dedication Ceremony(Dunlap/Kagan)** – Review of the upcoming flag pole dedication ceremony to be held on June 14, 2016.
3. **Brown Act (RSM Carson)** – Review of the rules and application of the Brown Act as it pertains to the Veterans Commission.
4. **Veterans Day Celebration Sub-Committee Establishment** – Chair Clark motions, seconded by Commissioner Glover, carries unanimously to appoint Commissioner Kagan and Dunlap to head the sub-committee for the upcoming November Veterans Day celebration.

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- 5. Communication with City Staff (Chair Clark)** – Reminder and review of communication best practices with City staff.
 - 6. City of El Cajon Housing Division Letter of Support (Sr. Mgmt. Analyst Castaneda)** – Motion by Vice Chair Dano, seconded by Commissioner Glover, carries unanimously to provide endorsement of the letter from the Veterans Commission.

INFORMATION ITEMS

- 1. July 4th Celebration and Kennedy Park (RSM Carson)** – Information regarding attendance and seating of Veterans Commission members planning to attend the festivities.

FUTURE ACTION ITEMS

- 1. Sgt. Robertsen to determine the possibility of allowing volunteer members of the Veterans Commission the opportunity to ride along and participate in future HOT operations and provide feedback to RSM Carson.**

DATE AND TIME OF NEXT MEETING

August 10, 2016 @ 4:00 p.m.

ADJOURNMENT

Motion to adjourn at 4:28 p.m. by Chair Clark, seconded by Commissioner Dunlap, carries unanimously.